

Minutes of the  
**Ray Township Public Library**  
Board Meeting  
November 21st, 2022

Ray Township Public Library Board Chairperson Theresa Goike called the meeting to order at 6:33 pm at the Ray Township Public Library.

**PRESENT:**                    **Jim Jerse, Vice-Chairperson**  
  
                                     **Wayne Conner, Member**  
                                     **Theresa Goike, Chairperson**  
                                     **Marla Stabile, Member**  
                                     **Christy DeMeulenaere Director**

**ABSENT:**                    **Heather Phipps, Treasurer**  
                                     **Elli Minert, Secretary**

**ALSO PRESENT:**         **Mary Michaylk**

**APPROVAL OF AGENDA**

**MOTION by Conner supported by Jerse to approve the agenda as presented.**

**AYES:**                         **ALL**  
**NAYES:**                      **NONE**  
**ABSENT:**                    **Heather Phipps, Treasurer; Elli Minert, Secretary**  
**MOTION:**                    **Carried.**

**APPROVAL OF THE OCTOBER 17th, 2022 MINUTES**

**MOTION by Conner supported by Jerse to approve the October 17th, 2022 Minutes as presented.**

**AYES:**                         **ALL**  
**NAYES:**                      **NONE**  
**ABSENT:**                    **Heather Phipps, Treasurer; Elli Minert, Secretary**  
**MOTION:**                    **Carried.**

Goike reviewed the Bills List which consisted of Utilities, Suburban Library Cooperative RFID Staff Users, programs, Audio/Visual, and Payroll. Administration totaled \$3,334.87, Library totaled \$7,206.82, and payroll totaled \$4,948.16 with a grand total of \$12,154.98.

**APPROVAL OF THE NOVEMBER 21ST, 2022 BILLS LIST**

**MOTION by Conner supported by Jerse to approve the November 21st, 2022 Bills List as presented for a total of \$12,154.98.**

**AYES:**                         **ALL**  
**NAYES:**                      **NONE**  
**ABSENT:**                    **Heather Phipps, Treasurer; Elli Minert, Secretary**  
**MOTION:**                    **Carried.**

**BUDGET TO ACTUAL REPORT**

Goike stated that revenues totaled \$4,181.39 which included dedicated grants, copies and sale of assets. Expenses totaled \$6,576.89 which included payroll, programs, operating expenses and utilities.

**MOTION by Jerse supported by Conner to receive and file the budget to the actual report.**

**AYES: ALL**  
**NAYES: NONE**  
**ABSENT: Heather Phipps, Treasurer; Elli Minert, Secretary**  
**MOTION: Carried.**

**Director**

- DeMeulenaere reviewed the new monthly report with the Board.
  - ❖ Purchased a new projector screen, tv, and firestick, and ordered pens through the grant for technologies for seniors
  - ❖ The firestick will be used to demonstrate to the seniors but after the classes, we are looking at having one circulate with limited apps provided by the Library.
  - ❖ The First 2 senior classes were successful
  - ❖ Books for sale have been going well. The collection was weeded which hasn't been done in the past couple of years.
  - ❖ Mary Barnes received the Michigan Arts and Humanities touring grant in the amount of \$420.00 which is 60% of the cost for Alex Thomas and Friends Puppetry Workshop which will be held in February.
  - ❖ Alisa Mazur finished her American Red Cross CPR certification
  - ❖ We now have an incoming fax line 586-646-5942

**Friends of the Ray Township Library and Historical Society**

Goike stated the group just met last week. The FRTLHS Calendars are now available to purchase at Heritage Oaks, Jarzyna Meat Market, Jarvis Accounting, and Vince and Joes once they reopen. Proceeds from the calendar will go towards phase 3 of the Proctor Cemetery. The group currently has 3 quilts up for silent auction and the group will be in the Library the night of the Township Tree Lighting. Goike stated there will be a book coming out called Sweet Years, a compilation of stories, in which the Society provided a couple of pictures of the Mill School.

**Committees**

Policies - N/A

Personnel: N/A

Budget -N/A

**UNFINISHED BUSINESS**

N/A

**NEW BUSINESS**

**2023 Holiday Closed Dates**

DeMeulenaere stated the Suburban Library Cooperative has requested 2023 Closing dates to update the new system.

**MOTION by Conner supported by Jerse to approve the 2023 Holiday Closing Dates as presented.**

**AYES: ALL**  
**NAYES: NONE**  
**ABSENT: Heather Phipps, Treasurer; Elli Minert, Secretary**

**MOTION:**                   **Carried.**

**Letter for Township**

DeMeulnaere stated that William Harding presented the Ray Township Board of Trustees with his Eagle Scout Project which is a story walk around the track at the Township park. The Township Trustees had concerns about the storybook being changed and maintenance of each stand. DeMeulnaere stated that at the Township Meeting, she spoke in the public comments and stated that William would have full support from the Library. The Board had a conversation about the Story walk and approved DeMeulnaere composing a letter to the Township in regards to the Library supporting the project, providing the content, and changing out the stories. Any maintenance costs would need to be discussed with the Township before the project begins.

**ADJOURNMENT**

**MOTION by Conner supported by Jerse to approve DeMeulnaere to write a letter to the Township to state the Library's support of the project.**

**AYES:**                   **ALL**  
**NAYES:**               **None**  
**ABSENT:**             **Heather Phipps, Treasurer; Elli Minert, Secretary**  
**MOTION:**             **Carried.**

**ITEMS FOR DECEMBER**

- Appoint 2 new board members

**PUBLIC COMMENTS/CORRESPONDENCE:**

Goike read an email to the Board from Gabrielle Liteman that was addressed to Mary Barnes for hosting a great storytime and making them feel welcome,

**ADJOURNMENT**

**MOTION by Conner supported by Jerse to adjourn the meeting at 7:28 pm**

**Roll Call**

**AYES:**                   **ALL**  
**NAYES:**               **None**  
**ABSENT:**             **Heather Phipps, Treasurer; Elli Minert, Secretary**  
**MOTION:**             **Carried.**

*Respectfully submitted by:*

\_\_\_\_\_  
Christy DeMeulnaere, Director

Approved by:

\_\_\_\_\_  
Jim Jerse, Vice-Chairperson

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Theresa Goike, Chairperson